

MSS <i>EXAMINATION UNIT</i>	ELIGIBILITY ASSESSMENT	Sec.No : CL-1.0 Date of Issue: 2015.01.01 Rev. No: 02 Rev. Date: 2016.09.22 Reviewed by : MR Approved by : DGMS
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CHECK LIST – 01

1. Documents
- Completed application form
 - Supporting documents (as follow)
 - For all applications
 - a) Birth Certificate
 - b) Continuous Discharge Certificate
 - c) Medical Certificate from Medical Practitioner approved by the Director
 - d) Relevant Training records when applicable
 - e) Receipt for relevant assessment fee and / or Money Order.
 - Additional for Deck Officer application
 - a) Sight Test Certificate
 - b) Bridge Watch Keeping Certificate
 - Additional for Marine Engineering Officer Applications
 - a) Initial Training Testimonials / Card Records
 - b) Workshop Experience Certificates

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CHECK LIST – 01 (Cont.)

2. Qualifications and Experience

- a) Sea Service as per CDC
- b) Authenticity of the sea service.
- c) Birth Certificate
- d) National Identity Card, Passport for the identity and confirmation of sea service.
- e) Education Certificates
- f) Apprenticeship certificates, deck cadet training records / certificates etc. given in Check list 02
- g) Sea service Testimonials and initial training issued by the Chief Engineer or the Master of a vessel
- h) The duties performed on board
- i) Exemption Certificates,
- j) Previous examinations,
- k) Recommendation,
- l) Bad reports such as penalties etc.
- m) Medical Certificate.
- n) Colour vision Lantern Test for Deck officers.