



**Merchant Shipping Secretariat**  
**Ministry of Ports & Shipping**

**MSS**

**Application for a Dispensation Certificate**

**Official use only**

**1.0 Vessel Data;**

1.1	Name of Vessel		
1.2	IMO No		
1.3	Gross Tonnage		
1.4	Deadweight (Summer)		
1.5	Port of Registry		
1.6	Official No		
1.7	Year of Built & Place		
1.8	Owner name & Address		

**2.0 Voyage Related Data;**

2.1	Last Port		
2.2	Present Location		
2.3	Estimated Time of Departure		
2.4	Next Port		
2.5	Duration of Passage from current location to next port		
2.6	Next ports within next 30 days		
2.7	Description of voyage specifying present type and quantity of cargo and intended cargo operations, specify condition of stability at each stage of voyage.		
2.8	Present weather & weather throughout the intended passage		

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**3.0 Dispensation related data**

3.1	Name of Master		
3.2	CoC No Date of Issue Date of Expiry Country of Issue		
3.3	Post the dispensation is required		
3.4	Date the post fell vacant		
3.5	Why it became vacant		
3.6			

**4.0 Crew related data**

4.1	Name of seafarer who is to perform the vacant post		
4.2	CoC No Date of Issue Date of Expiry Country of Issue		
4.3	Experience in the present Rank		
4.4	Additional qualifications if any		

**5.0 Company related data**

5.1	Name of Company & Address		
5.2	How long proposed seafarer has been known to company & sailing with the company		
5.3	Statement regarding the conduct and ability of seafarer		

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5.4	Particulars of efforts being made to locate a properly qualified seafarer. (Attach supporting docs)		
5.5	Give details of method of communication available if an interview is required with the seafarer prior approving the dispensation		
5.6	Details of the other dispensation obtained to seafarers manned by your company		

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