



**Merchant Shipping Secretariat
Ministry of Ports & Shipping**

MSS

Maritime Training Institute Audit – Report

Non-Conformity / Observation - Report

TRAINING CENTER NAME	REFERENCE	TARGET DATE FOR COMPLETION
NC / OBSERVATION NO.	DATE OF ISSUE	NC / OBSERVATION COMPLETED BY

BRIEF DESCRIPTION OF NON CONFORMITY/OBSERVATION:

REQUIREMENT:

OBJECTIVE EVIDENCE :

AUDITOR / DGMS

AUDITEE / TRAINING CENTER

IMMEDIATE ACTIONS TAKEN:

DOI:2017-11-21	Rev. No	00	FORMS	Prepared By : MR
Page 1 of 2	DOR:	DOC. NO.	EX/FO/005	Reviewed and Approved By: DGMS
Issue No. 04		SEC. NO.	FO	Examination Unit



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ROOT CAUSES:

IMMEDIATE:

BASIC:

ACTIONS TAKEN TO AVOID RE-OCCURRENCE:

CLOSE OUT VERIFICATION (ATTACH PHOTO/ RECORDS):

DATE OF CLOSE OUT:

RESPONSIBLE OFFICER OF
THE TRAINING CENTER

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Page 2 of 2	DOR:	DOC. NO.	EX/FO/005	Reviewed and Approved By: DGMS
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