



Merchant Shipping Secretariat
Ministry of Ports & Shipping

MSS

TO – The Chief Examiner (Navigation / Engineering)

ARRANGEMENT OF EXAMINATION HALL

1. Title Of Paper-.....
2. Date/Time Of Examination-.....
3. Name Of Examiner-.....
4. Name Of Supervisor(S)-.....
5. Name Of Invigilator-.....
6. Number Of Applicants-.....
7. Adequate Seating Arrangements- YES NO
8. Adequate Lighting- YES NO
9. Adequate Ventilation- YES NO
10. Wall Clock With Correct Time- YES NO
11. Suficent No. Of Question Papers- YES NO
12. Suficent No. Of Answering Sheets- YES NO
13. Suficent No. Of
 - PARALLEL RULERS- YES NO
 - DIVIDERS- YES NO
 - NAUTICAL TABLES- YES NO
 - NAUTICAL ALMANACS- YES NO
 - LOG TABLES- YES NO
 - CODING/DECODING BOOKS- YES NO
 - GRAPH PAPRS- YES NO
 - RADAR PLOTING SHEETS- YES NO
 - TIDE TABLES- YES NO

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Examiner (Navigation / Engineering)

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Date / Time

DOI:2017-11-21	Rev. No	00	FORMS		Prepared By : MR
Page 1 of 2	DOR:		DOC. NO.	EX/FO/015	Reviewed and Approved By: DGMS
Issue No. 04			SEC. NO.	FO	Examination Unit



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